

# Rules of Department of Economic Development

## Division 250—Missouri Real Estate Commission Chapter 4—Licenses

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**Title 4—DEPARTMENT OF  
ECONOMIC DEVELOPMENT  
Division 250—Missouri Real  
Estate Commission  
Chapter 4—Licenses**

*Editor's Note: Due to its many uses throughout this chapter, the Application for License/Information Change is to be placed at the end of this chapter.*

**4 CSR 250-4.010 Form and Contents**

*PURPOSE: This rule declares the form and identifying information on the license.*

(1) The commission shall issue to each licensee a license in such form as shall be prescribed by the commission.

*AUTHORITY: section 339.120, RSMo (Cum. Supp. 1993). \* Original rule filed Nov. 14, 1978, effective Feb. 11, 1979. Amended: Filed May 11, 1983, effective Aug. 11, 1983. Amended: Filed Feb. 2, 1994, effective Aug. 28, 1994.*

*\*Original authority 1941, amended 1963, 1967, 1981, 1988, 1993.*

**4 CSR 250-4.020 Expiration and Renewal; Name and Address Changes**

*PURPOSE: This rule establishes the dates of license validity and the obligation of licensees for renewal of same. The broker license must be renewed before the salesperson or broker-salesperson license may be renewed.*

(1) Every license issued and every license renewal for broker, corporation, broker-officer, partnership, broker-partner, association, broker-associate, broker-salesperson, professional corporation (broker-salesperson) and inactive broker licenses shall expire June 30 in every even-numbered year. Professional corporation (salesperson), salesperson and inactive salesperson licenses shall expire September 30 in every even-numbered year. The commission may mail to each licensee, at least thirty (30) days prior to license expiration, a notice of the expiration and an application for renewal of license to the licensee's address on file with the commission. The commission may issue a new license for each renewal period upon receipt of a properly completed renewal application, including proof of completion of the continuing education requirement pursuant to 4 CSR 250-10.010, and the biennial fee postmarked by a postal service before midnight of the date of

expiration. Delinquent renewal applications must be accompanied by a delinquent fee of fifty dollars (\$50) per month or partial month elapsed since date of expiration, not to exceed a two hundred dollar (\$200) maximum delinquent fee. Any licensee who fails to complete continuing education requirements, in addition to paying delinquent fees as set out previously, must attend the prescribed prelicense course. A delinquent renewal application, accompanied by the required fees and proof of satisfactory completion of the prescribed course, must be postmarked by a postal service within six (6) months of course completion.

(2) Failure of a licensee to receive the notice and application to renew from the commission shall not excuse the licensee from the requirements for renewal contained in this rule. Any licensee who fails to renew during a subsequent renewal period is no longer licensed and in order to become licensed again will be required to complete the prelicense course, requalify by examination and apply as if an original applicant. Until a new license is procured, the holder of an expired license shall not perform any act for which a license is required.

(3) A renewal license will not be issued until the license of the broker with whom the licensee is associated has been renewed.

(4) Within ten (10) days following a change in name or home address, each licensee shall notify the commission in writing.

*AUTHORITY: section 339.120, RSMo (Cum. Supp. 1993). \* Original rule filed Nov. 14, 1978, effective Feb. 11, 1979. Amended: Filed March 12, 1982, effective June 11, 1982. Amended: Filed Aug. 12, 1982, effective Nov. 11, 1982. Amended: Filed March 14, 1984, effective June 11, 1984. Amended: Filed Oct. 2, 1985, effective Dec. 26, 1985. Amended: Filed March 17, 1986, effective June 28, 1986. Amended: Filed Oct. 26, 1987, effective July 1, 1988. Amended: Filed Sept. 1, 1989, effective Dec. 28, 1989. Amended: Filed Nov. 15, 1991, effective June 25, 1992. Amended: Filed Feb. 2, 1994, effective Aug. 28, 1994.*

*\*Original authority 1941, amended 1963, 1967, 1981, 1988, 1993.*



STATE OF MISSOURI
DEPARTMENT OF ECONOMIC DEVELOPMENT
DIVISION OF PROFESSIONAL REGISTRATION

MISSOURI REAL ESTATE COMMISSION
P.O. Box 7002, Jefferson City, MO 65102
(314) 751-2628

APPLICATION TO RENEW LICENSE
BROKER

July 1, 1994 - June 30, 1996

FEE:

License No.:

NEW BUSINESS ADDRESS:

NEW BUSINESS PHONE:

NEW RESIDENCE ADDRESS:

NEW RESIDENCE PHONE:

BUSINESS PHONE #:

RESIDENCE INFORMATION:

RESIDENCE PHONE #:

- 1. This is the application to renew your broker license. Carefully read the instructions on this application and sign and date the form where needed. You may apply for your license renewal upon receipt of this application. Please allow 60 days for the processing of your renewal license.
2. If your continuing education requirement has been met, please return this application by May 1, 1994 in order to provide sufficient time for processing. However, you have until June 30, 1994 to complete the continuing education requirement and return this renewal before a delinquent fee will be assessed. In addition to the renewal fee, renewal applications postmarked after June 30, 1994 must include a delinquent fee of \$50.00 per month or partial month not to exceed a total of \$200.00.
3. Use the enclosed envelope to return the renewal application and fee. Personal checks, company checks, money orders or cashier's checks are acceptable means of payment and are to be made payable to MISSOURI REAL ESTATE COMMISSION. Do not send cash. All fees are nonrefundable.
4. If any of the preprinted information has changed, make the appropriate corrections above.
5. You may not practice after June 30, 1994, unless you hold a renewed license.
6. To change your license status in any way, request the appropriate application and affidavit for closing of a real estate firm from the address below. If filing a change with this renewal application, mail the additional applications and pay ONLY the fee stated above. In this case only, discard the enclosed envelope and mail to Missouri Real Estate Commission, P. O. Box 1339, Jefferson City, MO 65102.
7. Your license cannot be renewed unless you have satisfied the applicable continuing education requirement. Your continuing education status as shown by our records March 1, 1994 is as follows:
A. Your 12 hour continuing education requirement has been completed. (No additional certificates required.)
B. You must complete the 3 hour core curriculum course and attach certificate of completion. (The course number begins with -CC-.)
C. You must complete \_\_\_ hours of elective credit and attach certificate(s) of completion. (All approved courses begin with V3, V6 or V9.) You have completed:

NOTE: Continuing education courses taken after June 30, 1994 will not be accepted. If you do not complete the 12 hours of continuing education by June 30, 1994 you must attend the prescribed prelicense course before you can renew your license.

- 8. A CONSENT TO EXAMINE AND AUDIT ESCROW OR TRUST ACCOUNT form is not required unless you are notifying this office of a new escrow account or the closing of an existing escrow account. This consent form may be obtained by contacting the Commission office at (314) 751-2628 or at the address provided in #6 above.
9. Please respond to the following questions. If you answer YES to any question, explain in detail on the reverse side of this application.
A. Have you been finally adjudicated and found guilty, or entered a plea of guilty or nolo contendere, in a criminal prosecution under the laws of this state or any other state or of the United States, for any offense reasonably related to the qualifications, functions or duties of any profession licensed or regulated under Chapter 339, for any offense an essential element of which is fraud, dishonesty or an act of violence, or for any offense involving moral turpitude, whether or not sentence is imposed that has not been previously disclosed to this Commission? If yes, provide the date, offense, court location and case number. YES [ ] NO [ ]
B. Have you ever had your real estate license suspended, revoked, placed on probation, or otherwise disciplined in any other jurisdiction that has not been previously disclosed to this Commission? If yes, provide name of jurisdiction and dates of licensure. YES [ ] NO [ ]

(Signature)

(Date)

Disclosure of your Social Security Number is voluntary. It is being requested pursuant to the authority granted the Missouri Real Estate Commission in Section 339.050 RSMo. It will be used by the Missouri Real Estate Commission as a license identifier.

STATE OF MISSOURI  
DEPARTMENT OF ECONOMIC DEVELOPMENT  
DIVISION OF PROFESSIONAL REGISTRATION

MISSOURI REAL ESTATE COMMISSION  
P.O. Box 7002, Jefferson City, MO 65102  
(314) 751-2628

APPLICATION TO RENEW LICENSE  
INACTIVE BROKER

July 1, 1994 - June 30, 1996

FEE:

License No.:

NEW RESIDENCE ADDRESS:

\_\_\_\_\_

\_\_\_\_\_

RESIDENCE PHONE #:

NEW RESIDENCE PHONE: \_\_\_\_\_

1. This is the application to renew your inactive broker license. Carefully read the instructions on this application and sign and date the form where needed. You may apply for your license renewal upon receipt of this application. Please allow 60 days for the processing of your renewal license.
2. IN ORDER TO PROVIDE SUFFICIENT TIME FOR PROCESSING, PLEASE RETURN THIS RENEWAL APPLICATION WITH THE CORRECT FEE BY MAY 1, 1994. However, you will have until June 30, 1994 to return this renewal before a delinquent fee will be assessed. In addition to the renewal fee, renewal applications postmarked after June 30, 1994 must include a delinquent fee of \$50.00 per month or partial month not to exceed a total of \$200.00.
3. Use the enclosed envelope to return the renewal application and fee. Personal checks, company checks, money orders or cashier's checks are acceptable means of payment and are to be made payable to MISSOURI REAL ESTATE COMMISSION. Do not send cash. All fees are nonrefundable.
4. If any of the preprinted information has changed, make the appropriate corrections above.
5. To change your license status, request the appropriate application(s) from the address below. If filing a change with this renewal application, mail the additional application(s) and pay ONLY the fee stated above. In this case only, discard the enclosed envelope and mail to Missouri Real Estate Commission, P.O. Box 1339, Jefferson City, MO 65102.
6. Please respond to the following questions. If you answer YES to any question, explain in detail on the reverse side of this application.
  - A. Have you been finally adjudicated and found guilty, or entered a plea of guilty or nolo contendere, in a criminal prosecution under the laws of this state or any other state or of the United States, for any offense reasonably related to the qualifications, functions or duties of any profession licensed or regulated under Chapter 339, for any offense an essential element of which is fraud, dishonesty or an act of violence, or for any offense involving moral turpitude, whether or not sentence is imposed that has not been previously disclosed to this Commission? If yes, provide the date, offense, court location and case number. YES  NO
  - B. Have you ever had your real estate license suspended, revoked, placed on probation, or otherwise disciplined in any other jurisdiction that has not been previously disclosed to this Commission? If yes, provide name of jurisdiction and dates of licensure. YES  NO

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\*\*\*\*\*

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STATE OF MISSOURI
DEPARTMENT OF ECONOMIC DEVELOPMENT
DIVISION OF PROFESSIONAL REGISTRATION

MISSOURI REAL ESTATE COMMISSION
P.O. Box 7002, Jefferson City, MO 65102
(314) 751-2628

APPLICATION TO RENEW LICENSE
BROKER-SALESPERSON

July 1, 1994 - June 30, 1996

FEE:

License No.:

NEW RESIDENCE ADDRESS:

Three horizontal lines for entering the new residence address.

RESIDENCE PHONE #:

NEW RESIDENCE PHONE: \_\_\_\_\_

- 1. This is the application to renew your broker-salesperson license. Carefully read the instructions on this application and sign and date the form where needed.
2. If your continuing education requirement has been met, please return this application by May 1, 1994 in order to provide sufficient time for processing.
3. Use the enclosed envelope to return the renewal application and fee.
4. If any of the preprinted information has changed, make the appropriate corrections above.
5. You may not practice after June 30, 1994, unless you hold a renewed license.
6. To change your license status in any way, request the appropriate application(s) from the address below.
7. Your license cannot be renewed unless you have satisfied the applicable continuing education requirement.
A. Your 12 hour continuing education requirement has been completed.
B. You must complete the 3 hour core curriculum course and attach certificate of completion.
C. You must complete \_\_\_ hours of elective credit and attach certificate(s) of completion.

NOTE: Continuing education courses taken after June 30, 1994 will not be accepted. If you do not complete the 12 hours of continuing education by June 30, 1994 you must attend the prescribed prelicense course before you can renew your license.

- 8. Please respond to the following questions. If you answer YES to any question, explain in detail on the reverse side of this application.
A. Have you been finally adjudicated and found guilty, or entered a plea of guilty or nolo contendere, in a criminal prosecution under the laws of this state or any other state or of the United States, for any offense reasonably related to the qualifications, functions or duties of any profession licensed or regulated under Chapter 339, for any offense an essential element of which is fraud, dishonesty or an act of violence, or for any offense involving moral turpitude, whether or not sentence is imposed that has not been previously disclosed to this Commission?
If yes, provide the date, offense, court location and case number. YES [ ] NO [ ]
B. Have you ever had your real estate license suspended, revoked, placed on probation, or otherwise disciplined in any other jurisdiction that has not been previously disclosed to this Commission?
If yes, provide name of jurisdiction and dates of licensure. YES [ ] NO [ ]

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

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Disclosure of your Social Security Number is voluntary. It is being requested pursuant to the authority granted the Missouri Real Estate Commission in Section 339.050 RSMo. It will be used by the Missouri Real Estate Commission as a license identifier.
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STATE OF MISSOURI  
DEPARTMENT OF ECONOMIC DEVELOPMENT  
DIVISION OF PROFESSIONAL REGISTRATION

MISSOURI REAL ESTATE COMMISSION  
P.O. Box 7002, Jefferson City, MO 65102  
(314) 751-2628

APPLICATION TO RENEW LICENSE  
PARTNERSHIP

July 1, 1994 - June 30, 1996

FEE:

License No.:

NEW BUSINESS ADDRESS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NEW BUSINESS PHONE: \_\_\_\_\_

Business Phone #:

DESIGNATED BROKER -

LICENSE NUMBER -

1. This is the application to renew your partnership license. Carefully read the instructions on this application and sign and date the form where needed. You may apply for your license renewal upon receipt of this application. Please allow 60 days for the processing of your renewal license.
2. IN ORDER TO PROVIDE SUFFICIENT TIME FOR PROCESSING, PLEASE RETURN THIS RENEWAL APPLICATION WITH THE CORRECT FEE BY MAY 1, 1994. However, a delinquent fee will not be assessed until after the expiration date of June 30, 1994. In addition to the renewal fee, renewal applications postmarked after June 30, 1994 must include a delinquent fee of \$50.00 per month or partial month not to exceed a total of \$200.00.
3. Use the enclosed envelope to return the renewal application and fee. Personal checks, company checks, money orders or cashier's checks are acceptable means of payment and are to be made payable to MISSOURI REAL ESTATE COMMISSION. Do not send cash. All fees are nonrefundable.
4. If any of the preprinted information has changed, make the appropriate corrections above.
5. You may not practice after June 30, 1994, unless you hold a renewed license.
6. A change in the name, the partners or the designated broker of the firm requires the filing of additional applications which can be obtained from the address below. If filing a change with this renewal application, discard the enclosed envelope and mail the additional applications and the required fee to Missouri Real Estate Commission, P. O. Box 1339, Jefferson City, MO 65102.
7. A CONSENT TO EXAMINE AND AUDIT ESCROW OR TRUST ACCOUNT form is not required unless you are notifying this office of a new escrow account, the closing of an existing escrow account or a change in designated broker. This consent form may be obtained by contacting the Commission office at (314) 751-2628 or at the address provided in #6 above.
8. Please respond to the following questions. If you answer YES to any question, explain in detail on the reverse side of this application.
  - A. Has this partnership lapsed or been terminated with the Missouri Secretary of State's Office? YES  NO
  - B. Has this partnership ever had its license suspended, revoked, placed on probation or otherwise disciplined as a licensee by any other jurisdiction that has not been previously disclosed to this Commission? If yes, provide name of jurisdiction and dates of licensure. YES  NO

\_\_\_\_\_  
(Signature of designated broker)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Print or type name of designated broker)

\_\_\_\_\_  
(License number)

STATE OF MISSOURI  
DEPARTMENT OF ECONOMIC DEVELOPMENT  
DIVISION OF PROFESSIONAL REGISTRATION

MISSOURI REAL ESTATE COMMISSION  
P.O. Box 7002, Jefferson City, MO 65102  
(314) 751-2628

APPLICATION TO RENEW LICENSE  
ASSOCIATION

July 1, 1994 - June 30, 1996

FEE:

License No.:

NEW BUSINESS ADDRESS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NEW BUSINESS PHONE: \_\_\_\_\_

Business Phone #:

DESIGNATED BROKER -

LICENSE NUMBER -

1. This is the application to renew your association license. Carefully read the instructions on this application and sign and date the form where needed. You may apply for your license renewal upon receipt of this application. Please allow 60 days for the processing of your renewal license.
2. IN ORDER TO PROVIDE SUFFICIENT TIME FOR PROCESSING, PLEASE RETURN THIS RENEWAL APPLICATION WITH THE CORRECT FEE BY MAY 1, 1994. However, a delinquent fee will not be assessed until after the expiration date of June 30, 1994. In addition to the renewal fee, renewal applications postmarked after June 30, 1994 must include a delinquent fee of \$50.00 per month or partial month not to exceed a total of \$200.00.
3. Use the enclosed envelope to return the renewal application and fee. Personal checks, company checks, money orders or cashier's checks are acceptable means of payment and are to be made payable to MISSOURI REAL ESTATE COMMISSION. Do not send cash. All fees are nonrefundable.
4. If any of the preprinted information has changed, make the appropriate corrections above.
5. You may not practice after June 30, 1994, unless you hold a renewed license.
6. A change in the name of the firm or the designated broker requires the filing of additional applications which can be obtained from the address below. If filing a change with this renewal application, discard the enclosed envelope and mail the additional applications and the required fee to Missouri Real Estate Commission, P. O. Box 1339, Jefferson City, MO 65102.
7. A CONSENT TO EXAMINE AND AUDIT ESCROW OR TRUST ACCOUNT form is not required unless you are notifying this office of a new escrow account, the closing of an existing escrow account or a change in designated broker. This consent form may be obtained by contacting the Commission office at (314) 751-2628 or at the address provided in #6 above.
8. Please respond to the following questions. If you answer YES to any question, explain in detail on the reverse side of this application.
  - A. Has this association lapsed or been terminated with the Missouri Secretary of State's Office? YES  NO
  - B. Has this association ever had its license suspended, revoked, placed on probation or otherwise disciplined as a licensee by any other jurisdiction that has not been previously disclosed to this Commission? If yes, provide name of jurisdiction and dates of licensure. YES  NO

\_\_\_\_\_  
(Signature of designated broker)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Print or type name of designated broker)

\_\_\_\_\_  
(License number)



STATE OF MISSOURI
DEPARTMENT OF ECONOMIC DEVELOPMENT
DIVISION OF PROFESSIONAL REGISTRATION

MISSOURI REAL ESTATE COMMISSION
P.O. Box 7002, Jefferson City, MO 65102
(314) 751-2628

APPLICATION TO RENEW LICENSE
BROKER-PARTNER

July 1, 1994 - June 30, 1996

FEE:

License No.:

NEW RESIDENCE ADDRESS:

Three horizontal lines for entering the new residence address.

RESIDENCE PHONE #:

NEW RESIDENCE PHONE:

- 1. This is the application to renew your broker-partner license. Carefully read the instructions on this application and sign and date the form where needed. You may apply for your license renewal upon receipt of this application. Please allow 60 days for the processing of your renewal license.
2. If your continuing education requirement has been met, please return this application by May 1, 1994 in order to provide sufficient time for processing. However, you have until June 30, 1994 to complete the continuing education requirement and return this renewal before a delinquent fee will be assessed. In addition to the renewal fee, renewal applications postmarked after June 30, 1994 must include a delinquent fee of \$50.00 per month or partial month not to exceed a total of \$200.00.
3. Use the enclosed envelope to return the renewal application and fee. Personal checks, company checks, money orders or cashier's checks are acceptable means of payment and are to be made payable to MISSOURI REAL ESTATE COMMISSION. Do not send cash. All fees are nonrefundable.
4. If any of the preprinted information has changed, make the appropriate corrections above.
5. You may not practice after June 30, 1994, unless you hold a renewed license.
6. To change your license status in any way, request the appropriate application(s) from the address below. If filing a change with this renewal application, mail the additional application(s) and pay ONLY the fee stated above. In this case only, discard the enclosed envelope and mail to Missouri Real Estate Commission, P.O. Box 1339, Jefferson City, MO 65102.
7. Your license cannot be renewed unless you have satisfied the applicable continuing education requirement. Your continuing education status as shown by our records March 1, 1994 is as follows:
A. Your 12 hour continuing education requirement has been completed. (No additional certificates required.)
B. You must complete the 3 hour core curriculum course and attach certificate of completion. (The course number begins with -CC-.)
C. You must complete \_\_\_ hours of elective credit and attach certificate(s) of completion. (All approved courses begin with V3, V6 or V9.) You have completed:

NOTE: Continuing education courses taken after June 30, 1994 will not be accepted. If you do not complete the 12 hours of continuing education by June 30, 1994 you must attend the prescribed prelicense course before you can renew your license.

- 8. Please respond to the following questions. If you answer YES to any question, explain in detail on the reverse side of this application.
A. Have you been finally adjudicated and found guilty, or entered a plea of guilty or nolo contendere, in a criminal prosecution under the laws of this state or any other state or of the United States, for any offense reasonably related to the qualifications, functions or duties of any profession licensed or regulated under Chapter 339, for any offense an essential element of which is fraud, dishonesty or an act of violence, or for any offense involving moral turpitude, whether or not sentence is imposed that has not been previously disclosed to this Commission? If yes, provide the date, offense, court location and case number. YES [ ] NO [ ]
B. Have you ever had your real estate license suspended, revoked, placed on probation, or otherwise disciplined in any other jurisdiction that has not been previously disclosed to this Commission? If yes, provide name of jurisdiction and dates of licensure. YES [ ] NO [ ]

(Signature)

(Date)

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STATE OF MISSOURI  
DEPARTMENT OF ECONOMIC DEVELOPMENT  
DIVISION OF PROFESSIONAL REGISTRATION

MISSOURI REAL ESTATE COMMISSION  
P.O. Box 7002, Jefferson City, MO 65102  
(314) 751-2628

APPLICATION TO RENEW LICENSE  
BROKER-OFFICER

July 1, 1994 - June 30, 1996

FEE:

License No.:

NEW RESIDENCE ADDRESS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

RESIDENCE PHONE #:

NEW RESIDENCE PHONE: \_\_\_\_\_

1. This is the application to renew your broker-officer license. Carefully read the instructions on this application and sign and date the form where needed. You may apply for your license renewal upon receipt of this application. Please allow 60 days for the processing of your renewal license.
2. If your continuing education requirement has been met, please return this application by May 1, 1994 in order to provide sufficient time for processing. However, you have until June 30, 1994 to complete the continuing education requirement and return this renewal before a delinquent fee will be assessed. In addition to the renewal fee, renewal applications postmarked after June 30, 1994 must include a delinquent fee of \$50.00 per month or partial month not to exceed a total of \$200.00.
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7. Your license cannot be renewed unless you have satisfied the applicable continuing education requirement. Your continuing education status as shown by our records March 1, 1994 is as follows:
  - \_\_\_ A. Your 12 hour continuing education requirement has been completed. (No additional certificates required.)
  - \_\_\_ B. You must complete the 3 hour core curriculum course and attach certificate of completion. (The course number begins with -CC-.)
  - \_\_\_ C. You must complete \_\_\_ hours of elective credit and attach certificate(s) of completion. (All approved courses begin with V3, V6 or V9.) You have completed:

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  - B. Have you ever had your real estate license suspended, revoked, placed on probation, or otherwise disciplined in any other jurisdiction that has not been previously disclosed to this Commission? If yes, provide name of jurisdiction and dates of licensure. YES  NO

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

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STATE OF MISSOURI  
DEPARTMENT OF ECONOMIC DEVELOPMENT  
DIVISION OF PROFESSIONAL REGISTRATION

MISSOURI REAL ESTATE COMMISSION  
P.O. Box 7002, Jefferson City, MO 65102  
(314) 751-2628

APPLICATION TO RENEW LICENSE  
BROKER-ASSOCIATE

July 1, 1994 - June 30, 1996

FEE:

License No.:

NEW RESIDENCE ADDRESS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

RESIDENCE PHONE #:

NEW RESIDENCE PHONE: \_\_\_\_\_

1. This is the application to renew your broker-associate license. Carefully read the instructions on this application and sign and date the form where needed. You may apply for your license renewal upon receipt of this application. Please allow 60 days for the processing of your renewal license.
2. If your continuing education requirement has been met, please return this application by May 1, 1994 in order to provide sufficient time for processing. However, you have until June 30, 1994 to complete the continuing education requirement and return this renewal before a delinquent fee will be assessed. In addition to the renewal fee, renewal applications postmarked after June 30, 1994 must include a delinquent fee of \$50.00 per month or partial month not to exceed a total of \$200.00.
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  - \_\_\_ A. Your 12 hour continuing education requirement has been completed. (No additional certificates required.)
  - \_\_\_ B. You must complete the 3 hour core curriculum course and attach certificate of completion. (The course number begins with -CC-.)
  - \_\_\_ C. You must complete \_\_\_ hours of elective credit and attach certificate(s) of completion. (All approved courses begin with V3, V6 or V9.) You have completed:

NOTE: Continuing education courses taken after June 30, 1994 will not be accepted. If you do not complete the 12 hours of continuing education by June 30, 1994 you must attend the prescribed prelicense course before you can renew your license.

8. Please respond to the following questions. If you answer YES to any question, explain in detail on the reverse side of this application.
  - A. Have you been finally adjudicated and found guilty, or entered a plea of guilty or nolo contendere, in a criminal prosecution under the laws of this state or any other state or of the United States, for any offense reasonably related to the qualifications, functions or duties of any profession licensed or regulated under Chapter 339, for any offense an essential element of which is fraud, dishonesty or an act of violence, or for any offense involving moral turpitude, whether or not sentence is imposed that has not been previously disclosed to this Commission?  
If yes, provide the date, offense, court location and case number. YES  NO
  - B. Have you ever had your real estate license suspended, revoked, placed on probation, or otherwise disciplined in any other jurisdiction that has not been previously disclosed to this Commission?  
If yes, provide name of jurisdiction and dates of licensure. YES  NO

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\*\*\*\*\*  
Disclosure of your Social Security Number is voluntary. It is being requested pursuant to the authority granted the Missouri Real Estate Commission in Section 339.050 RSMo. It will be used by the Missouri Real Estate Commission as a license identifier.  
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STATE OF MISSOURI
DEPARTMENT OF ECONOMIC DEVELOPMENT
DIVISION OF PROFESSIONAL REGISTRATION

MISSOURI REAL ESTATE COMMISSION
P.O. Box 7002, Jefferson City, MO 65102
(314) 751-2628

APPLICATION TO RENEW LICENSE
CORPORATION

July 1, 1994 - June 30, 1996

FEE:

License No.:

NEW BUSINESS ADDRESS:

NEW BUSINESS PHONE:

Business Phone #:

DESIGNATED BROKER -

LICENSE NUMBER -

- 1. This is the application to renew your corporation license. Carefully read the instructions on this application and sign and date the form where needed. You may apply for your license renewal upon receipt of this application. Please allow 60 days for the processing of your renewal license.
2. IN ORDER TO PROVIDE SUFFICIENT TIME FOR PROCESSING, PLEASE RETURN THIS RENEWAL APPLICATION WITH THE CORRECT FEE BY MAY 1, 1994. However, a delinquent fee will not be assessed until after the expiration date of June 30, 1994. In addition to the renewal fee, renewal applications postmarked after June 30, 1994 must include a delinquent fee of \$50.00 per month or partial month not to exceed a total of \$200.00.
3. Use the enclosed envelope to return the renewal application and fee. Personal checks, company checks, money orders or cashier's checks are acceptable means of payment and are to be made payable to MISSOURI REAL ESTATE COMMISSION. Do not send cash. All fees are nonrefundable.
4. If any of the preprinted information has changed, make the appropriate corrections above.
5. You may not practice after June 30, 1994, unless you hold a renewed license.
6. A change in the name of the firm or the designated broker requires the filing of additional applications which can be obtained from the address below. If filing a change with this renewal application, discard the enclosed envelope and mail the additional applications and the required fee to Missouri Real Estate Commission, P. O. Box 1339, Jefferson City, MO 65102.
7. A CONSENT TO EXAMINE AND AUDIT ESCROW OR TRUST ACCOUNT form is not required unless you are notifying this office of a new escrow account, the closing of an existing escrow account or a change in designated broker. This consent form may be obtained by contacting the Commission office at (314) 751-2628 or at the address provided in #6 above.
8. Please respond to the following questions. If you answer YES to any question, explain in detail on the reverse side of this application.
A. Has this corporation lapsed or been terminated with the Missouri Secretary of State's Office? YES [ ] NO [ ]
B. Has this corporation ever had its license suspended, revoked, placed on probation or otherwise disciplined as a licensee by any other jurisdiction that has not been previously disclosed to this Commission? If yes, provide name of jurisdiction and dates of licensure. YES [ ] NO [ ]

(Signature of designated broker)

(Date)

(Print or type name of designated broker)

(License number)

STATE OF MISSOURI
DEPARTMENT OF ECONOMIC DEVELOPMENT
DIVISION OF PROFESSIONAL REGISTRATION

MISSOURI REAL ESTATE COMMISSION
P.O. Box 7002, Jefferson City, MO 65102
(314) 751-2628

APPLICATION TO RENEW LICENSE
SALESPERSON

October 1, 1994 - September 30, 1996

FEE:

License No.:

NEW RESIDENCE ADDRESS:

Blank lines for entering new residence address.

RESIDENCE PHONE #:

NEW RESIDENCE PHONE:

- 1. This is the application to renew your salesperson license. Carefully read the instructions on this application and sign and date the form where needed.
2. If your continuing education requirement has been met, please return this application by August 1, 1994 in order to provide sufficient time for processing.
3. Use the enclosed envelope to return the renewal application and fee.
4. If any of the preprinted information has changed, make the appropriate corrections above.
5. You may not practice after September 30, 1994, unless you hold a renewed license.
6. To change your license status in any way, request the appropriate application from the address below.
7. Your license cannot be renewed unless you have satisfied the applicable continuing education requirement.
A. Your 12 hour continuing education requirement has been completed.
B. You must attach certificate of completion of a 3 hour core curriculum course.
C. You must attach certificate(s) of completion of \_\_\_ hours of elective credit.

NOTE: Continuing education courses taken after September 30, 1994 will not be accepted. If you do not complete the 12 hours of continuing education by September 30, 1994 you must attend the prescribed prelicense course before you can renew your license.

- 8. Please respond to the following questions. If you answer YES to any question, explain in detail on the reverse side of this application.
A. Have you been finally adjudicated and found guilty, or entered a plea of guilty or nolo contendere, in a criminal prosecution under the laws of this state or any other state or of the United States, for any offense reasonably related to the qualifications, functions or duties of any profession licensed or regulated under Chapter 339, for any offense an essential element of which is fraud, dishonesty or an act of violence, or for any offense involving moral turpitude, whether or not sentence is imposed that has not been previously disclosed to this Commission?
B. Have you ever had your real estate license suspended, revoked, placed on probation, or otherwise disciplined in any other jurisdiction that has not been previously disclosed to this Commission?

(Signature) \_\_\_\_\_ (Date) \_\_\_\_\_

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STATE OF MISSOURI
DEPARTMENT OF ECONOMIC DEVELOPMENT
DIVISION OF PROFESSIONAL REGISTRATION

MISSOURI REAL ESTATE COMMISSION
P.O. Box 7002, Jefferson City, MO 65102
(314) 751-2628

APPLICATION TO RENEW LICENSE
INACTIVE SALESPERSON

October 1, 1994 - September 30, 1996

FEE:

License No.:

NEW RESIDENCE ADDRESS:

Three horizontal lines for address input

RESIDENCE PHONE #:

NEW RESIDENCE PHONE: \_\_\_\_\_

- 1. This is the application to renew your inactive salesperson license. Carefully read the instructions on this application and sign and date the form where needed. You may apply for your license renewal upon receipt of this application. Please allow 60 days for the processing of your renewal license.
2. IN ORDER TO PROVIDE SUFFICIENT TIME FOR PROCESSING, PLEASE RETURN THIS RENEWAL APPLICATION WITH THE CORRECT FEE BY AUGUST 1, 1994. However, you will have until September 30, 1994 to return this renewal before a delinquent fee will be assessed. In addition to the renewal fee, renewal applications postmarked after September 30, 1994, must include a delinquent fee of \$50.00 per month or partial month not to exceed a total of \$200.00.
3. Use the enclosed envelope to return the renewal application and fee. Personal checks, company checks, money orders or cashier's checks are acceptable means of payment and are to be made payable to MISSOURI REAL ESTATE COMMISSION. Do not send cash. All fees are nonrefundable.
4. If any of the preprinted information has changed, make the appropriate corrections above.
5. To change your license status, request the appropriate application from the address below. If filing a change with this renewal application, mail the additional application and pay ONLY the fee stated above. In this case only, discard the enclosed envelope and mail to Missouri Real Estate Commission, P.O. Box 1339, Jefferson City, MO 65102.
6. Please respond to the following questions. If you answer YES to any question, explain in detail on the reverse side of this application.
A. Have you been finally adjudicated and found guilty, or entered a plea of guilty or nolo contendere, in a criminal prosecution under the laws of this state or any other state or of the United States, for any offense reasonably related to the qualifications, functions or duties of any profession licensed or regulated under Chapter 339, for any offense an essential element of which is fraud, dishonesty or an act of violence, or for any offense involving moral turpitude, whether or not sentence is imposed that has not been previously disclosed to this Commission? If yes, provide the date, offense, court location and case number. YES [ ] NO [ ]
B. Have you ever had your real estate license suspended, revoked, placed on probation, or otherwise disciplined in any other jurisdiction that has not been previously disclosed to this Commission? If yes, provide name of jurisdiction and dates of licensure. YES [ ] NO [ ]

(Signature) \_\_\_\_\_

(Date) \_\_\_\_\_

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